



**ABSTRACT OF DECREE
POSITION: DIDACTIC AREA**

SUBJECT: Selection for the assignment of n. 9 contracts for the promotion of tutoring activities and for didactic - integrative, propaedeutic and recovery activities for the single-cycle Master's Degree Course in Medicine and Surgery delivered in English by the University of Campania, Luigi Vanvitelli for the academic year 2018/2019.

THE DIRECTOR PROCLAIMS:

ART.1 – CALL AND PLACES AVAILABLE

For the year 2018/19, a comparative valuation procedure is launched, based on qualifications, aimed at the conferment of n. 9 assignments for the promotion of ministerial tutoring activities and for didactic-integrative, preparatory and recovery activities dedicated to the Degree in Medicine in English.

This procedure is addressed to the students referred to in the following art. 3, by signing a private law contract on the subjects of the disciplinary scientific fields indicated below, which will be activated alternatively depending on the candidate's typology for a total of 9 checks:

SSD	SSD	N. CONTRACTS	N. HRS	AMOUNT PER HR	ASSIGNMENT AMOUNT	TOTAL AMOUNT
BIO/16	HUMAN ANATOMY	2	30 each	For type A € 26,10	€ 783,00	€ 1.566,00
			61 each	For type B € 13,05	€ 796,05	€ 1.592,10
MED/06	MEDICAL ONCOLOGY	1	30	For type A € 26,10	€ 783,00	€ 783,00
			61	For type B € 13,05	€ 796,05	€ 796,05
MED/08	PATHOLOGICAL ANATOMY	1	30	For type A € 26,10	€ 783,00	€ 783,00
			61	For type B € 13,05	€ 796,05	€ 796,05
MED/09	INTERNAL MEDICINE	1	30	For type A € 26,10	€ 783,00	€ 783,00
			61	For type B € 13,05	€ 796,05	€ 796,05
MED/33	ORTHOPAEDIC DISEASES	1	30	For type A € 26,10	€ 783,00	€ 783,00
			61	For type B € 13,05	€ 796,05	€ 796,05
MED/38	PEDIATRICS	1	30	For type A € 26,10	€ 783,00	€ 783,00
			61	For type B € 13,05	€ 796,05	€ 796,05
MED/40	GYNAECOLOGY AND OBSTETRICS	1	30	For type A € 26,10	€ 783,00	€ 783,00
			61	For type B € 13,05	€ 796,05	€ 796,05
MED/41	ANESTESIOLOGY	1	30	For type A	€ 783,00	€ 783,00

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				€ 26,10		
		61		For type B € 13,05	€ 796,05	€ 796,05

The fee for the activity, as indicated for each SSD, is to be understood as including the withholdings/taxes provided for by law, both for the lender and for the Administration.

ART. 2 - OBJECT AND CONTENT OF THE JOB.

The activities of the assignees of the position of tutor will consist in assisting the Professors in the activities of didactic recovery of the students and in the collaboration for the integrative and teaching support activities and in the summary seminars on the contents of the courses relating to each SSD, in addition to the verification of practical and numerical exercises.

The detailed program of the activities will be formulated by the professors in charge of the relative courses.

ART. 3 – PARTICIPATION REQUIREMENTS

On the expiry date of the presentation of the application, candidates with the following requisites can participate in the selection for the mentoring activities, except for the possession of particular skills in relation to the specific activities to be performed:

- 1. enrolled in the Research Doctorate courses (type A) of the University of Campania "Luigi Vanvitelli";**
- 2. enrolled in single-cycle master's degree courses (type B) or master's degree courses (ex-specialist) (type B) of the University of Campania "Luigi Vanvitelli";**
and also to the following additional subjects:
- 3. enrolled in research doctorates at non-consortium universities (type A) with the University of Campania "Luigi Vanvitelli";**
- 4. PhDs (type A);**
- 5. students enrolled in a Master's course (type A) of the University of Campania "Luigi Vanvitelli (postgraduate);**
- 6. Limited to tutoring for disabled students, in addition to the subjects mentioned in the previous points (from 1 to 6):**
 - students enrolled in a three-year degree (type A);
 - students enrolled in the 2nd level Master's (type A);

ART. 4 – INCOMPATIBILITY

The assignment of the assignment to the subjects indicated below is not possible:

- employees of Italian universities;
- those who have disputes with the University of Campania Luigi Vanvitelli;
- those who are relatives or similar up to the 4th degree including professors and researchers of the Department or with the Rector, the General Director or a member of the Board of Directors of the University of Campania, Luigi Vanvitelli, in compliance with the provisions of the 'art. 18 c of the law n. 240/2010;
- foreign citizens who do not comply with the current provisions on residence permits.

ART. 5 - DEADLINE TERMS - PARTICIPATION AND PRESENTATION

Candidates may submit, under penalty of exclusion from the entire procedure, a request for only one of the positions referred to in this announcement.

The application form must be received, by penalty of exclusion, no later than 12:00 pm on 06/13/2019 at the Didactic Area of the Department of Precision Medicine, according to one of the following methods:

- 1) in a sealed envelope, by registered letter with return receipt, at the following address: University of Campania Studies Luigi Vanvitelli - Department of Precision Medicine - Didactic Area Office, c / o S. Andrea delle Dame Complex - Via L. de Crecchio, 7 - 80138 - Naples. In this case, the date of the Post Office accepting the registered letter will prevail.
- 2) in a sealed envelope, by hand delivery to the Didactic Area Office of the Department of Precision Medicine - c / o S. Andrea delle Dame Complex - Via L. de Crecchio, 7 - 80138 - Naples. Delivery by courier is considered assimilated to delivery by hand: in this case, the stamp indicating the date and time of receipt of the Didactic Area of the Department of Precision Medicine will prevail.
- 3) by sending to the email pec address: dip.medicinadiprecisione@pec.unicampania.it. This method is not a regular email address, you must own a valid certified email address(PEC), regular emails will be discarded.

Applications must include the following wording on the envelope or in the subject of the pec: Selection for ministerial tutoring assignments for the academic year 2018/19, and the indication, under penalty of exclusion, of the Scientific Disciplinary Sector/teaching name for which candidate intends to participate.

The candidate, on the envelope, must also indicate his name, surname and address.

ART. 5 - CONTENT OF APPLICATIONS

In the application form, drawn up in accordance with Annex "1", duly signed by the candidate under penalty of exclusion from the selection, the candidate must declare under his own responsibility (pursuant to art. 1 of Presidential Decree No. 403/98):

- surname and name;
- date and place of birth;
- fiscal Code;
- citizenship;
- educational qualifications;
- degree course/doctorate course to which you are enrolled;
- the SSD for which it intends to submit the application for participation in the competition.

The application must also show the residence, telephone number and email, useful for any communication.

The application must be accompanied by:

- copy of valid identification document duly signed;
- copy of the Fiscal Code card;
- curriculum vitae et studiorum, duly signed and updated on the date the application is presented.

Failure to sign the Curriculum Vitae will result in automatic exclusion from the selection.

In the application (see Annex 1), the candidate must:

1. affix original signature;
2. self-certify (pursuant to Article 1 of Presidential Decree No. 403/98) the possession of the requisites required for participation in the selection (the provision pursuant to Article 26 of Law No. 196/03 and subsequent .modification in the case of a false declaration);

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3. consent to the processing of personal data pursuant to Legislative Decree 196/2003 and subsequent mod. they will be used by the Department of Precision Medicine solely for the purposes of the competition and will be processed in compliance with the aforementioned law and the obligations of confidentiality;

4. attach a list of the documents produced;

5. declare that he is not in a relationship of kinship or affinity up to the fourth degree included with any professor and researcher belonging to the Department of Precision Medicine, neither with the Rector, nor with the General Manager, nor with any member of the Board of Directors of the University of Campania "Luigi Vanvitelli". For the evaluation of the qualifications, the candidate must present the relative documents in plain paper or self-certify in accordance with the D.P.R. n. 445/2000 by the substitutive declaration of certification (see Annex 2) or substitutive declaration of the deed of notoriety (see Annex 3).

The Department of Precision Medicine, at every stage of the procedure, reserves the right to verify the truthfulness of the substitutive declarations, certifications, or notoriety made by the candidates according to the D.P.R. n. 445/2000 and subsequent amendments. To this end, the candidate must indicate all the information necessary for verification.

If the documentation presented by the candidate will report false declarations, without prejudice to the penalties provided for by the criminal code and the special laws on the subject (articles 75 and 76 of Presidential Decree No. 445/2000), the assignment will be revoked and recovered any benefits granted.

No requests to participate will be accepted if they do not comply with the provisions of this article or are not accompanied by the prescribed documents or without the required replacement self-certifications.

The Administration declines all responsibility for the dispersion of requests to participate as well as communications due to incorrect indication of the delivery address by the competitor, or from failure or late communication of the change in the address indicated in the application, and is not liable for any postal or however attributable to a third party, unforeseeable circumstances or force majeure.

The submission of the application to participate in the selection referred to in this notice is valid for full acceptance of the conditions set out in it, fully aware of the autonomous nature of the employment relationship.

ART. 6 – SELECTION METHOD AND EVALUATION CRITERIA

The evaluation procedure is based on qualifications.

The final ranking will take into account the score resulting from the evaluation of the titles only. With the same score, the candidate enrolled in a research doctorate course at the University of Campania "Luigi Vanvitelli" will prevail.

The overall score reserved for the titles will be 100/100 and will be distributed as follows:

➤ **for Type A students:**

- 1) experiences in the sector: maximum 30 points;
- 2) degree grade: maximum 30 points;
- 3) publications: maximum 20 points;
- 4) curriculum: maximum 20 points;

➤ **for Type B students, as an alternative to the degree grade:**

- 1) an average of votes of the exams passed;

ART. 7 RANKINGS AND LIST OF WINNERS

The deeds are subsequently approved by decree of the Department Director and the merit ranking will be announced to the interested parties by 26.06.2019 by being posted on the register of the Department of Precision Medicine - c / o S. Andrea delle Dame Complex - Via L. de Crecchio, 7 - 80138 - Naples and subsequent publication on the University website www.unicampania.it.

The publication of the ranking has the value of official notification to the interested parties. Interested parties may make claims for errors or omissions, to be presented exclusively by hand at the Department of Education within 10 days from the date of posting and publication. The Director decides on this within the next 5 days.

Students placed usefully on the ranking list will have to present themselves, under penalty of forfeiture, for the acceptance of the assignment of the tutoring activity, on the day and at the time that will be indicated together with the posting of the definitive ranking. The tasks not conferred due to failure to present the candidate, or for non-acceptance or renunciation will be assigned by scrolling the ranking list.

The carers will be able to start the business after the awarding contract has been signed. Candidates who are winners must maintain student status throughout the period of tutoring.

ART. 9 - CONTRACT STIPULATION AND AGREEMENT

Candidates successfully placed in the ranking list, within 5 days of publication of the same, must present themselves at the Didactic Area of the Department of Precision Medicine - located in the S. Andrea delle Dame Complex - Via L. de Crecchio, 7 - 80138 - Naples - to accept the assignment.

Before signing the contract, the winners must register for the separate management of the INPS (The registration procedures and the relevant forms are available at the following address: www.inps.it) and deliver the relative registration receipt to the Administrative Secretary of the Department. In the event of failure to comply within 15 days of the publication of the ranking list, the Department reserves the right to scroll the ranking list and to sign the contract with the subsequent candidate.

ART. 12 - LOSS FROM THE LAW

By Decree of the Director of the Department, also on the proposal of the Responsible Professor of the Integrated Course, the forfeiture of the assignment may be ordered in the following cases:

- attainment of the degree during the selection process or in any case before the end of the activity;
- failure to accept the assignment within the terms set by this announcement;
- unjustified interruption of the activity or delay in the performance of the same;
- failure to comply with the duties deriving from the activity in question;
- impediment to the carrying out of the activity;
- breach of the provisions relating to incompatibility.

ART. 13 - DATA AND PRIVACY

All personal data transmitted by the candidates will be processed in compliance with Legislative Decree n. 196/2003, exclusively for the purposes of managing this procedure and any procedures for entering into private-law contracts for self-employment.

ART. 15 - SAFEGUARD ARTICLES

The Department - under self-protection - reserves:

1. the right not to entrust the assignment or to entrust it even in the presence of only one suitable candidate;
2. the faculty not to entrust the teachings in whole or in part, in the event of the University not assigning the coverage funds;
3. the right to revoke, suspend or postpone the present selection procedure, to suspend or not proceed, even temporarily, with the stipulation of the contract with the person effectively placed in the ranking, due to needs that cannot be evaluated or foreseen at the date of publication of the announcement;
4. the faculty to increase, within the limits of the financial coverage, the total number of hours assigned to the disciplines covered by the announcement in the event that the courses are vacant.

ART. 16 - RESPONSIBLE FOR THE PROCEDURE (RUP)

Pursuant to Article 19 co. 5 of the current University Regulation implementing Law n. 241/90, issued with DR n. 713/2011 the Single Procedure Manager (RUP) is Dr. Carla Vitagliano, Head of the Didactic Area of the Department of Precision Medicine of the University of Campania, Luigi Vanvitelli (telephone number: 081.5667587, e-mail carla.vitagliano@unicampania.it).

The Director
(Prof. Antimo Migliaccio)



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